

CONFIDENTIAL

Assistant Director for Operations

15 July 1948

Chief, FBIB

Security Violation (Unlocked Safe) by

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1. Reference is made to memorandum, dated 7 July 1948, to Acting Deputy for Security from Chief, Physical Security Division, subject: Security Violation - Unlocked Safe, first indorsement thereto, and official routing slip attached thereto, dated 12 July 1948, to Chief, FBIB, from Assistant Director for Operations.

2. Although this is second offense, her first offense involved a very minor security violation and one for which I consider her only partially responsible due to the fact that the exposed paper stamped "confidential" was left in desk by another person.

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3. is an exceptionally conscientious, industrious and valuable employee.

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4. If is suspended for a brief period, additional hardship will be worked on the already under strength clerical help in this office.

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5. It is, therefore, recommended that be given a written administrative admonition in lieu of suspension without pay. A proposed admonition is attached hereto for your signature.

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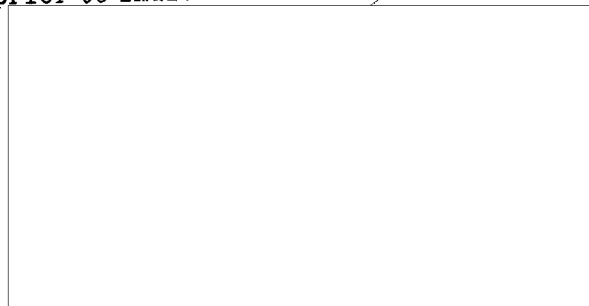
Attachment

L. K. WHITE

This document part of classified -
integrated file. NAME CHECK required
prior to individual classification action.

LKW:hmq

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